



Group Registration Contract

Welcome to the San Antonio Breast Cancer Symposium® Group Registration Services for 2024 SABCS® to be held at the Henry B. Gonzalez Convention Center in San Antonio, TX, December 10 - 13, 2024. Convention Management Resources (CMR) is the official Registration service provider for the meeting.

Please review the Group Registration terms and conditions for and submit a signed copy of the Group Contract by email to sabcsgroups@cmrus.com or via secure fax (415) 216-2539.

Terms and Conditions for Group Registration

This contract must be signed to participate in SABCS® Group Registration services.

- Group Registration is defined as **25 or more paid** registrations using the same method of payment for individuals who do not register individually.
- All attendees registered through the group registration process will be charged a flat rate, Early/Advanced/Late rates will not apply.
 - In-person Registration: \$900.00
 - Virtual Registration: \$675.00
- **Tuesday, July 16:** Group Registration opens.
- **Monday, October 21: Last day to submit completed group spreadsheets if paying by check or wire transfer.**
- **Friday, November 8: Last day to submit completed group spreadsheets if paying with a credit card.**
 - *If paying by check or wire transfer, attendee names must be submitted prior to **October 21** to allow SABCS® Registration to confirm the amount due and provide an invoice for payment with bank transfer details.**
- Check payments must be received by **October 28** so that SABCS® Registration may verify payment. If checks are not received by that date, access to the online meeting will be affected or badges will not be distributed for in-person registrants.
- Group Registration Services is available until **November 8**. Any requests received after November 8 will only be considered as an exception on a case-by-case basis and will be required to pay by credit card only.
- Any new requests received after **November 8** will be subject to a **US \$75 per participant** administrative late fee.



- Name substitutions* will be allowed up to **November 22, 2024**. Between **November 23, 2024**, and **December 13, 2024**, name substitutions will be allowed for a fee of **\$75.00** only for groups with a signed contract on file.

*Only one name substitution is permitted per original registrant with written consent from the original registrant or by the person who paid for the registration.

- Cancellations must be received in writing on or before **November 22, 2024**. A cancellation fee of \$75.00 applies.
 - No refunds will be granted after this date.
 - No shows are not eligible for refunds.
- **Group registration will close to new registrations for existing groups on November 22, 2024. All new registration for existing groups after this date will have to be done online.**

IMPORTANT: Each group participant must opt-in to the SABCS's Privacy Policy to be registered for the meeting. Opt-in responses will be collected through the registration upload document. The complete Privacy Policy is noted below.

Privacy Policy: Why we ask for your consent.

We are committed to protecting the privacy of all personal data or photos taken during the event. The following statements describe what we are doing with your data and how long we store it so that you are fully informed prior to submitting your personal data and photos taken during the event. Your active participation in this process is your explicit consent to the processing, analysis, and reporting of your freely given personal data for the purposes of this ongoing event. Images may be used in print publications, online publications, websites, and social media. By giving your consent, you acknowledge that you are providing personal data, including sensitive personal data as defined under the General Data Protection Regulation (GDPR) for the Lawful Basis of registration, participation, payment and communication for future meetings and related information.

Data Controller Contact
Symposia Office
UT Health San Antonio
Mays Cancer Center
7979 Wurzbach R., MC 8224
San Antonio, TX 78229
210-450-1550

Data Protection Officer
Michael Schnabel
UT Health San Antonio



Why are we processing your personal data? We ask for your personal data to facilitate registration, participation, payment and communication for future meetings and related information. Images may be used in print publications, online publications, websites, and social media.

Third Parties that will have access to your personal data.

Your personal data will only be viewed and processed by the Symposia Office and its affiliates for registration, participation, payment and communication for future meetings and related information. Images may be used in print publications, online publications, websites, and social media.

How long will we store your personal data?

As a participant of this meeting, your personal data will be retained indefinitely for purposes of communication for future meetings and related information.

The right to withdraw your consent.

You retain the right to withdraw consent of your personal data or photos at any time.

By withdrawing your consent your registration will not be submitted or processed.

If consent is withdrawn prior to this event it will result in cancellation of your registration and the cancellation policy will apply. If consent is withdrawn, you will not receive any communications for future meetings or related information. Please contact us at sabcsregistration@uthscsa.edu with any inquiries you may have.

PAYMENT OPTIONS:

- Credit Card (American Express, MasterCard, Discover and Visa)
- Check payments must be in US dollars, drawn on a US bank and made payable to:
 - UTHSCSA - SABCS #165328 and mailed to:
UTHSCSA - SABCS #165329
UT Health San Antonio
7703 Floyd Curl Drive - MSC 8224
San Antonio, TX 78229-3900
- Wire Transfers will be accepted from groups with total payments due of \$25,000 or more. Any amounts below \$25,000 must be paid by check or with credit card. Wire transfers will be assessed at an additional \$25 fee per transaction. Bank account information will be supplied with the invoice.

*If you are paying by check or wire transfer, you must submit your attendee names prior to **October 21** so that SABCS® Registration can verify the amount due and provide an invoice for payment with bank transfer details.



Wire transfer payments will not be accepted after November 10, 2024.

CONFIRMATION:

- A confirmation spreadsheet will be sent to the group organizer after the fully completed group registration spreadsheet and payment in full have been received.
- Approximately 3 weeks prior to the meeting, an appointment will be scheduled with each group organizer for badge and conference materials pickup at the Henry B. Gonzalez Convention Center in San Antonio, Texas. Group badge pick-up will occur on **Monday, December 9 or Tuesday, December 10** only. No other appointments outside of these dates will be granted.

Please Note: Cancelling a meeting registration does not automatically cancel a hotel reservation. Hotel reservations must be cancelled separately.



DECEMBER 10–13, 2024

HENRY B. GONZALEZ CONVENTION CENTER • SAN ANTONIO, TX

Group Contact

Please sign and return this contract to SABCS® Group Registration and keep a copy for your records. Your signature indicates that you have read the terms and conditions listed above, agree to abide by them and that you are fully empowered by your client and/or sponsor company to enter into this agreement.

By signing and returning this contract I certify that I have read, understood, and agree to abide by the waiver and policies stated above for myself, all participants registered under this contract, and any individual authorized by myself under this contract.

Group Contact Name _____
(Please Print)

Signature _____

Tour Agency/Organization _____

Sponsoring Pharma _____

Address _____

City _____ State _____

Country _____ Zip/Postal Code _____

Telephone _____
(Include Country and City code)

Fax _____
(Include Country and City code)

E-mail address _____

Estimated number of Participants _____

Return signed form:

by email: sabcs-support@cmrus.com or fax to (415) 216-2539



In-Person Registration Fee includes:

- Admission to all live scientific sessions.
- Admission to the poster hall and live poster presentations.
- Access to the SABCS® 2024 App access to the virtual meeting platform and all on-demand sessions.
- On-Demand Sessions will be available 24 hours after the scheduled session.
- Ability to submit questions to session speakers through a mobile application.
- Admission to the exhibit hall, spotlight theaters, and other exhibitor events.
- Admission to Satellite Educational Symposia (separate complimentary registration required).
- Opportunity to claim CME/MOC credits.
- Daily continental breakfast, daily coffee breaks and light refreshments will be available in the Exhibit Hall.
- Complimentary beverages and light refreshments during Poster Sessions.
- Complimentary shuttle service between hotels and convention center.
- Certificate of Attendance.

Virtual Registration Fee Includes:

- Access to live streamed sessions on the virtual meeting platform.
- Access to virtual poster presentations (PDFs with optional audio).
- Access to the virtual meeting platform and all live and on-demand sessions.
- Access to the SABCS® 2024 App.
- Ability to submit questions to session speakers through the virtual meeting platform.
- Opportunity to claim CME/MOC Credit.
- Certificate of Attendance.